



Little Learners Children's Center- Norwich

**ENROLLMENT FORM AND  
EMERGENCY MEDICAL INFORMATION & CONSENT**

CHILD'S NAME \_\_\_\_\_ Birth Date \_\_\_\_\_

Child's Physical Address: \_\_\_\_\_ Enrollment Date \_\_\_\_\_

**Information to be completed by parent/guardian.**

ANY revisions or a change of information requires a revised form. Childcare staff is only responsible for providing information noted on this form to emergency personnel. **PARENTS** (This form requires both parents' information unless child is in the custody of only one parent, copy of custody papers required to be on file at childcare center.)

**\*Number the order in which to contact in case of emergency**

\* \_\_\_\_\_ **Mother** \_\_\_\_\_ Home Phone # \_\_\_\_\_  
Home Address \_\_\_\_\_ Town \_\_\_\_\_ Zip \_\_\_\_\_  
Employer: \_\_\_\_\_ Work Phone # \_\_\_\_\_  
Employer Address: \_\_\_\_\_ City \_\_\_\_\_  
Driver License Number \_\_\_\_\_ Email address: \_\_\_\_\_  
CELL Phone # \_\_\_\_\_

\* \_\_\_\_\_ **Father** \_\_\_\_\_ Home Phone # \_\_\_\_\_  
Home Address \_\_\_\_\_ Town \_\_\_\_\_ Zip \_\_\_\_\_  
Employer: \_\_\_\_\_ Work Phone # \_\_\_\_\_  
Employer Address: \_\_\_\_\_ City \_\_\_\_\_  
Driver License Number \_\_\_\_\_ Email address: \_\_\_\_\_  
CELL Phone # \_\_\_\_\_

\* \_\_\_\_\_ **Emergency Contact** \_\_\_\_\_ Relationship \_\_\_\_\_  
Home Phone # \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

**ADDITIONAL PEOPLE AUTHORIZED TO TAKE CHILD FROM CENTER (Picture I.D. Required)**

**Emergency Contact** \_\_\_\_\_ Relationship \_\_\_\_\_  
Home Phone # \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

**Emergency Contact** \_\_\_\_\_ Relationship \_\_\_\_\_  
Home Phone # \_\_\_\_\_ Cell \_\_\_\_\_ Work \_\_\_\_\_

**UNAUTHORIZED PERSONS NOT ALLOWED TO PICK UP CHILDREN**

Name \_\_\_\_\_ Brief Description \_\_\_\_\_

**MEDICAL INFORMATION** (Parent is responsible for providing an updated form when information changes)  
Note any allergies or pertinent health conditions that emergency personnel should know. (Bee Stings, allergies, asthma, medications taking, diabetes, etc.)



**PHYSICIAN INFORMATION**

Child's Physician: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Child's Dentist: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Preferred Hospital: \_\_\_\_\_

**INSURANCE INFORMATION**

Insurance Name \_\_\_\_\_ Name Insured Under \_\_\_\_\_  
 Insurance Identification Number \_\_\_\_\_ Insurance Telephone number \_\_\_\_\_

**PERMISSION TO SEEK CARE**

I understand that every effort will be made to contact me in the event of an emergency requiring medical attention. I understand the teachers in the childcare center are trained in the basics of First Aid and I authorize them to give my child First Aid.

I also hereby authorize Little Learners Children's Center personnel to call an emergency ambulance (at the parent/guardian(s) expense) in event of accident or acute illness, and to arrange for necessary and emergency care such as x-ray, examinations, anesthetic, medical, or surgical diagnosis or treatment, and hospital care, to be rendered to the minor under the general statute of special supervision, and on the advice of any physician or surgical licensed to practice in the State of Connecticut when the need for such treatment is immediate, and when efforts to contact me (us) are unsuccessful. It is understood that conscientious effort will be made to notify me (us) before such action will be taken. I hereby absolve the Little Learners Childcare Center of any and all liability claims, courses of action, or expenses, including any attorney fees, and any and all medical expenses.

I understand that I am responsible for providing revisions to the information provided on the emergency information form as needed.

Initial \_\_\_\_\_

**PAYMENT**

I understand it is my responsibility to pay for services rendered. Payment is due on the Monday of the week child is in attendance. Account is considered delinquent when overdue by one week. A 15% interest charge will be accessed to all accounts overdue. Initial \_\_\_\_\_

Failure to pay will result in this account being turn over to collections and the child being dismissed from care. All legal expenses incurred in an attempt to collect payments for this account will also be my responsibility. Initial \_\_\_\_\_

**PICTURE RELEASE**

I give approval to use the pictures taken of my child for the bulletin boards, special projects, publicity or advertisements including internet based products. Initial \_\_\_\_\_

**PARENT HANDBOOK & BEHAVIOR/DISCIPLINE POLICY**

I acknowledge receiving the parent handbook and will abide by the policies that are written to help maintain a quality childcare center for my child. Initial \_\_\_\_\_ I also have had discussion and understand Center's Behavior & Discipline Policy Initial \_\_\_\_\_

**WALKING PERMISSION SLIP:** I give permission for my child to participate in "walking" field trips around the area of Little Learners Center. Initial \_\_\_\_\_

Parent signature: \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature

**DAYS AND TIMES MY CHILD WILL ATTEND Little Learners Children's Center**

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>From</b>	a.m. p.m.	a.m. p.m.	a.m. p.m.	a.m. p.m.	a.m. p.m.
<b>To</b>	a.m. p.m.	a.m. p.m.	a.m. p.m.	a.m. p.m.	a.m. p.m.